



TEXAS DEPARTMENT OF HEALTH
AUSTIN TEXAS
INTER-OFFICE

03-038

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Mike Montgomery, Chief **Original Signed**
Bureau of Nutrition Services

DATE: April 15, 2003

SUBJECT: Revision to the TDH Form *Checklist for TDH Monitoring*

The TDH form *Checklist for TDH Monitoring*, which is used to report suspected abuse of certain minors was revised. This change is also reflected in the notice of revised policies that were transmitted to you in memo #03-033. Contractors should use the new form by May 15th or earlier. The change to the form adds another circumstance that would allow contractors not to report a minor under age 14 as follows:

Current wording: Each contractor/provider shall ensure that its employees, volunteers or other staff report a victim of child abuse who is a minor under 14 years of age who has engaged in sexual activity with any individual to whom the minor is not married. Sexual activity would be indicated if the minor is pregnant or has a confirmed diagnosis of a sexually transmitted disease acquired in a manner other than through perinatal transmission.

Revision (underlined language is new language): Each contractor/provider shall ensure that its employees, volunteers or other staff report a victim of child abuse who is a minor under 14 years of age who has engaged in sexual activity with any individual to whom the minor is not married. Sexual activity would be indicated if the minor is pregnant or has a confirmed diagnosis of a sexually transmitted disease acquired in a manner other than through perinatal transmission or transfusion.

The revised form is included as an attachment to this memo and can be downloaded from the TDH Rider 14 web site at: <http://www.tdh.state.tx.us/rider14.htm>.

If you have any questions, please contact Valerie Wolfe at (512) 458-7111 ext. 2072 or by email to Valerie.Wolfe@tdh.state.tx.us.

Attachment

TDH Rider 14

Checklist for TDH Monitoring

Date: _____

Client's name: _____

Client's age (use this checklist only if client is under 14): _____

Staff person conducting screening: _____

Each contractor/provider shall ensure that its employees, volunteers or other staff report a victim of child abuse who is a minor under 14 years of age who has engaged in sexual activity with any individual to whom the minor is not married. Sexual activity would be indicated if the minor is pregnant or has a confirmed diagnosis of a sexually transmitted disease acquired in a manner other than through perinatal transmission or transfusion.

Using the criteria above, did you determine that a report of child abuse is required? ☐ Yes
☐ No

If "yes", please report and complete the information below.

Report was made: ☐ Yes ☐ No

Staff person who submitted the report (optional):

Date reported:

Name of agency to which report was made:

DPRS call ID# or law enforcement assigned # (optional)

Name of person who received report (optional):

Phone number of contact (when applicable):

Use of the checklist for TDH monitoring of reporting of abuse of children younger than 14 who are pregnant or have STDs does not relieve contractors or subcontractors of the requirements in Chapter 261, Texas Family Code, to report any other instance of suspected child abuse.